



<b>JOB TITLE:</b>	<b>CHILD SAFEGUARDING OFFICER</b>	<b>JOB CATEGORY:</b>	<b>VOLUNTEER</b>
<b>REPORTS TO:</b>	President		
<b>POSITION TERM:</b>	<b>1 Year</b>		
<b>TIME COMMITMENT:</b>	As needed		
<b>APPLICATION TYPE:</b>	Nominate to AGM for Vote		

**JOB DESCRIPTION:**

A Netball Child Safeguarding Officer (CSO) is an appointed volunteer responsible for leading a child-safe culture, acting as the primary contact for safety concerns, and implementing the club's Child Safeguarding Policy.

**OBJECTIVE**

- The safeguarding officer ensure compliance with child safety standards, manage reports, and promote awareness across SLNC.

**RESPONSIBILITIES**

- First Point of Contact: Act as the trusted person to receive, document, and manage enquiries or complaints regarding child safety.
- Policy Implementation: Ensure the Club's Child Safety Policy, Code of Conduct, and Child Safety Action Plan are implemented and understood.
- Reporting: Promptly handle disclosures or suspicions of harm, adhering to reporting guidelines and reporting to police or child protection agencies when necessary.
- Promotion & Education: Raise awareness of child safety among coaches, volunteers, parents, and players, including managing risks online.
- Screening: Work with the Assistant Secretary and Coaching & Umpire Co-ordinators to verify that all coaches, officials and relevant volunteers have updated QLD Blue Cards linked with SLNC.

**KNOWLEDGE/SKILLS**

- Capable of maintaining strict confidentiality

**PERSONAL ATTRIBUTES**

- Approachable and trustworthy demeanor.
- Excellent listening and communication skills.
- Knowledge of Netball Victoria (or state equivalent) child safety policies and legal obligations.
- Capable of maintaining strict confidentiality

**OTHER**



- Must have a Working with Children Card (Blue Card) if over 18, or an eligible Exemption card.

<b>NOTES:</b>	For further information regarding this position please contact Netball@Springfieldlakesnetballclub.com		
<b>REVIEWED BY:</b>	Melissa Snell	<b>DATE:</b>	
<b>APPROVED BY:</b>	Belinda Lynch	<b>DATE:</b>	
<b>LAST UPDATED BY:</b>	Jess Preston	<b>DATE/TIME:</b>	